

# Frequently Asked Questions

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**How many classes do I have to take?** It depends. You need 30 credits to graduate and 18 of them are compulsory. If you have passed all of your compulsory credits up to now, you only have one left – Grade 12 English! You still need to take extra courses to get all 30 credits though. When you are in myBlueprint on the **High School** page, all your previous courses and marks earned are listed on your '**Official High School Plan**'. Look at your Graduation Indicator in myBlueprint under "High School" to make sure you have completed all of the compulsory courses – including Groups 1, 2, & 3.

**I want to upgrade my mark in Physics. Can I do that?** Yes ... but ***you can't get another credit for repeating a course***, so the course will not count towards your 30 credit total if it is a repeat.

**I don't see a grade 12 course I want to take. Why?** Some courses are only offered every other year. Such as Challenge and Change in Society (HSB4U), Nutrition and Health (HFA4U/C), Families in Canada (HHS4U/C), and Introduction to Kinesiology (PSK4U).

**What is eLO?** An online course, offered in Writer's Craft (EWC4U), Philosophy (HZN4U), Financial Accounting (BAT4M), Business Leadership (BOH4M), World History (CHY4U), and Mathematics for College Technology (MCT4C).

**When do I have to apply to college or university?** You can't apply until October 2019 at the earliest. Until then, you should research different programs and options. It's your life so it's your responsibility. We will help as best we can but you are the one who will benefit the most from doing the research!

**Can I choose courses online from home?** Yes, you can start the selection at any point, even when the portal is closed. You can even make more than one plan depending on what your interests are. Make sure you select courses in your "**Official High School Plan**" and submit it to actually request the courses you want for next year. We will let you know when the online portal is open in late February for submission. You can submit your final plan on a computer or on any digital device, including your cell phone, with your parents.

**So, once I submit my choices I am done, right? Next year is all good to go?** Unfortunately, it's not that simple. Sometimes courses are cancelled due to lack of interest (that is where the alternates you provide are helpful) or two courses you have requested run at the same time. Therefore, please consider these selections as a ***course requests***, not a timetable. You also need to **print and return** a signed copy of your course selection sign-off sheet to the Guidance Department.

**I still need help deciding!** No Problem! Make an appointment with a counsellor preferably before course selection starts.

This step-by-step guide will help you complete online course selection using the myBlueprint website.

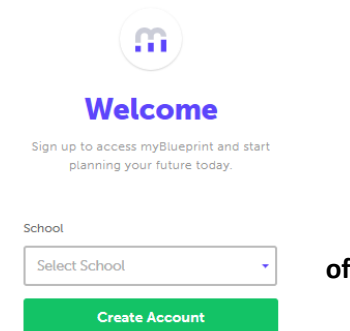
## ❑ EXISTING USER?

1. Visit <https://myblueprint.ca/bluewater>
2. Click **Log In**
3. Enter your email and password, click **Login**

A horizontal bar with two buttons: 'Log In' on the left and 'Sign Up' on the right.

## ❑ NEW USER?

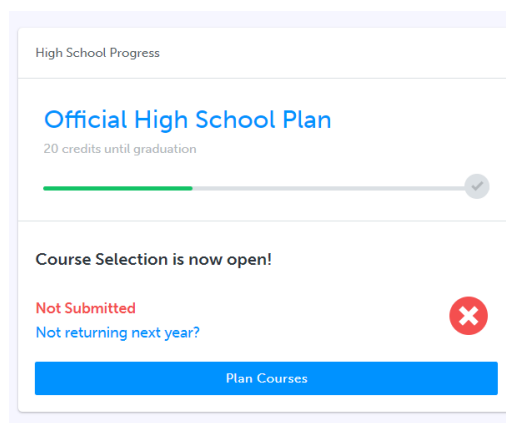
1. Visit <https://myblueprint.ca/bluewater>
2. Select **your school** from the drop down list and click **Create Account**
3. Select **Students** and click **Continue**
4. Select your grade, click **Continue**
5. Enter your **Provincial Education Number (i.e., OEN, ASN, MET)** and **Date Birth**, click **Continue**
6. Fill out the sign up form and click **Create Account**

A 'Welcome' screen with the myBlueprint logo, a 'Sign up to access myBlueprint and start planning your future today.' message, a 'School' dropdown menu with 'Select School' text, and a green 'Create Account' button.

## ❑ COURSE SELECTION

From your **Dashboard**, click on the **Plan Courses** button that appears in the High School Progress box. The button will say **Courses** if course submission has not yet been enabled at your school.

***HINT:** Clicking on **View or Plan Courses** will take you to High School Planner - you can also access this by simply clicking on **High School** from the left hand navigation*

A 'High School Progress' box showing 'Official High School Plan' with '20 credits until graduation', a progress bar, and a 'Plan Courses' button. A red 'X' icon and text 'Not Submitted Not returning next year?' are also visible.

Plan

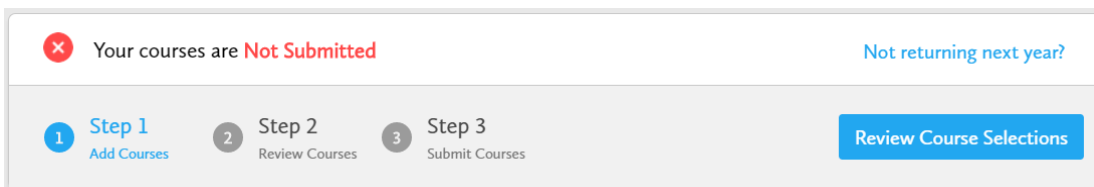
your

menu.

### 1) ADD COURSES FOR NEXT YEAR

- In High School Planner, click + **[Course]**.
- In the **Course Selection and Details** screen, explore the available courses.
- Click **Add Course** when you find the course you want.

***HINT:** The **Graduation Indicator** will help you keep track of your progress towards graduation. Click **View Progress** for a list of specific graduation requirements.*

A progress bar with three steps: 'Step 1 Add Courses' (active), 'Step 2 Review Courses', and 'Step 3 Submit Courses'. A red 'X' icon and text 'Your courses are Not Submitted' are at the top. A 'Review Course Selections' button is on the right.

- 2) **REVIEW COURSES** – When you are ready to submit your course selections, click the blue **Review Course Selections** button and give your course selection one final look over.

High School Progress

1 Review Course Selections

✓

ENG1D1  
English

✓

MPM1D1  
Principles of Mathematics

Official High School Plan

13 credits until graduation

Course Selection is now open!

Not Submitted

Not returning next year?

Plan Courses

If available, you can use the “Add Comments” section to explain any issues to your guidance counsellor (i.e. taking the prerequisite in night school, or summer school)

- SUBMIT COURSES** – Once you’ve carefully reviewed the **Details** page to ensure that you are meeting the requirements for the courses you have selected and that the courses appear are correct, click on **Submit Course Selections**. Please note that you will not be able to modify your course selections once submitted (unless guidance counsellor re-allows submission)!
- PRINT SIGN –OFF SHEET** – After submitting your course selections, click on the **Print Sign-Off Sheet** button at the top right and return a signed copy to your counsellor or teacher

Submission Details

! Print Sign-Off Sheet and return signed copy to your school

Step 1  
Add Courses

Step 2  
Review Courses

3 Step 3  
Submit Courses

Print Sign-Off Sheet

**NOTE:** You can also access the sign-off sheet from the **High School** planner – if it doesn’t show after you’ve click the **Print Sign-Off Sheet** button, check the pop-up blocker settings for your web browser.

Official High School Plan

Course Calendar View Plans

✓ Your courses are Submitted December 3, 2018 9:54 AM ET

Print Sign-Off Sheet

**YOU’RE DONE! Print and return a signed copy of your Course Selection Sign-Off Sheet the Guidance Office.**

## Not returning next year?

- From your **Dashboard**, click on the **Not returning next year?** button that appears in the High School Progress box.

2) Select the option that suits your pathway and press confirm



Not returning next year?

Let us know where you're headed by selecting an option below.

☐ Apprenticeship

☐ College

☐ University

☐ Workplace

☐ New School

☐ Not Graduating

☐ Other Education/Training

Confirm